



## **RESOLUTION**

### **RELATING TO THE TRANSFER OF FUNDS.**

WHEREAS, Section 2-17.2(c) (1), Revised Ordinances of Honolulu 1990 ("ROH"), requires that the City Council ("Council") approve by resolution any transfer of funds between activities whenever the cumulative amount of transfers from or to an activity totals in excess of \$100,000 or 10 percent of the amount appropriated for that activity in the executive operating budget ordinance, as may be amended, whichever is less; and

WHEREAS, the Federal Highway Administration ("FHWA") is an operating administration of the United States Department of Transportation and administers the Federal-Aid Highway Program; and

WHEREAS, when the State passes FHWA funds through to a sub-grantee county it is the responsibility of the State to ensure that the sub-grantee complies with all federal and state laws and regulations that apply to the funding; and

WHEREAS, the Oahu Metropolitan Planning Organization ("OahuMPO") Policy Board approved the Federal Fiscal Year ("FFY") 2018/2019 Overall Work Program ("OWP"); and

WHEREAS, the Federal Transit Administration ("FTA") and the FHWA approved OahuMPO's final OWP for FTA funding eligible pursuant to 49 United States Code ("USC") Sections 5303-5305 and FHWA Metropolitan Planning funding eligible pursuant to 23 USC Sections 134, 135, and 505; and,

WHEREAS, the FTA and the FHWA approved the OahuMPO FFY 2018/2019 OWP Work Element Number 203-11-19 Waikiki Loading Zone Management Study, which is attached hereto as Exhibit 2, and by reference is made a part hereof; and

WHEREAS, the City Council approved the Department of Transportation Services' ("DTS") request for expenditure of limited purpose funds pursuant to Sections 12(b) and 12(d) of the Annual Executive Operating Budget Ordinance through a letter from the City Clerk dated September 5, 2018, which is attached hereto as Exhibit 1, and by reference is made a part hereof; and

WHEREAS, the total project cost for the Waikiki Loading Zone Management Study is \$235,000, of which \$188,000 is the federal cost share and \$47,000 is the required local cost share; and

**D-238(19)**



**CITY COUNCIL**  
CITY AND COUNTY OF HONOLULU  
HONOLULU, HAWAII

No. **19-88**

## RESOLUTION

WHEREAS, a transfer of \$40,000 from the Provision for Grants, Partnerships and Security activity to DTS – Transportation Planning activity for fiscal year 2019 is required to meet the local match grant program needs of the DTS; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that \$40,000 in general fund monies be transferred between the following activities:

From	To	Amount	Fund
Provision for Grants, Partnerships and Security (CE)	DTS- Transportation Planning (CE)	\$40,000	GN

BE IT FURTHER RESOLVED that the Mayor, or the Mayor's designee, is hereby authorized to carry out the provisions of this resolution; and



## RESOLUTION

BE IT FINALLY RESOLVED that copies of this resolution be transmitted to the Director of Department of Transportation Services and the Director of Budget and Fiscal Services.

INTRODUCED BY:

*Anna K. Kuyash* (br)

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DATE OF INTRODUCTION:

APR 10 2019

Honolulu, Hawaii

Councilmembers



GLEN I. TAKAHASHI  
CITY CLERK

# OFFICE OF THE CITY CLERK

CITY AND COUNTY OF HONOLULU  
530 SOUTH KING STREET, ROOM 100  
HONOLULU, HAWAII 96813-3077  
TELEPHONE: (808) 768-3810 • FAX: (808) 768-3835

## AUTOMATIC APPROVAL OF EXPENDITURE OF LIMITED PURPOSE MONIES

Ref: D-548

September 6, 2018

TO: Wes Frysztacki  
Director  
Department of Transportation Services

SUBJECT: Expenditure of Limited Purpose Monies

Pursuant to Sections 12(b) and 12(d) of the Annual Executive Operating Budget Ordinance, relating to the expenditure of limited purpose monies, your request for approval (*Departmental Communication 548*) filed with the City Clerk on *August 21, 2018* was deemed approved as of *September 5, 2018*.

GLEN I. TAKAHASHI  
City Clerk

pno

cc: Mayor's Office

Enclosure: D-548

18SEP 6 AM 8:39 CITY CLERK

DEPARTMENT OF TRANSPORTATION SERVICES  
CITY AND COUNTY OF HONOLULU

850 SOUTH KING STREET, 3RD FLOOR  
HONOLULU, HAWAII 96813  
Phone: (808) 768-8305 • Fax: (808) 768-4730 • Internet: www.honolulu.gov

KIRK CALDWELL  
MAYOR



WES FRYSZTACKI  
DIRECTOR

JON Y. NOUCHI  
DEPUTY DIRECTOR

TP8/18-740366

August 16, 2018

The Honorable Ernest Y. Martin  
Chair and Presiding Officer  
and Members  
Honolulu City Council  
530 South King Street, Room 202  
Honolulu, Hawaii 96813

Dear Chair Martin and Councilmembers:

**SUBJECT: Receipt and Expenditure of Limited Purpose Monies**

Pursuant to Sections 12(b) and 12(d), Ordinance No.17-32, we are requesting approval for the receipt and expenditure of limited purpose monies to be received from Oahu Metropolitan Planning Organization (OahuMPO) relating to the 2018/19 Overall Work Program.

The City would receive a total of \$2,417,920 reimbursable grant under the 2018/19 Overall Work Program from OahuMPO. The Department of Transportation Services received approval on July 2, 2018, for the following FY 2018/19 OWP Work Elements:

- 203.06-18 The Oahu Mass Transit Joint Operational Feasibility Study - \$213,920
- 203.06-18 The Oahu Mass Transit Joint Operational Feasibility Study - \$28,000
- 203.10-18 Ala Wai Canal Bridge Alternatives Analysis - \$28,000
- 203.11-19 Waikiki Loading Zone Management Study - \$188,000
- 203.12-19 Multi-Modal Transit Asset Management Plan - \$200,000
- 203.13-19 Royal Kunia Public Transit and Day Care Facility Master Plan - \$400,000
- 203.14-19 Ala Moana Transit Plaza Alternatives Analysis - \$400,000
- 203.16-19 Bikeshare Expansion Plan - \$160,000
- 203.17-19 Kapolei Maintenance Facility & Transit Center Alternatives Analysis \$400,000
- 203.18-19 Energy Conservation and Emissions Reduction Plan - \$400,000

18AUG21 AM 9:33 CITY CLERK

DEPT. COM. 548  
BUDGET

The Honorable Ernest Y. Martin  
Chair and Presiding Officer  
and Members  
August 16, 2018  
Page 2

Should you have any questions, please contact me at 768-8303.

Very truly yours,

A handwritten signature in black ink, appearing to read 'W Frysztacki', with a stylized flourish at the end.

Wes Frysztacki  
Director

Attachment

cc: Eileen Mark, DTS - PTD  
Mark Kikuchi, DTS - TED

APPROVED:

A handwritten signature in black ink, appearing to read 'Roy K. Amemiya, Jr.', with a stylized flourish at the end.

Roy K. Amemiya, Jr.  
Managing Director

## New 200-series Work Elements

### Waikiki Loading Zone Management Study

<b>WE Number</b>	203.11-19	<b>Period of Performance</b>	7/1/2018 – 6/30/2022
<b>Agency</b>	Department of Transportation Services	<b>Phone Number</b>	(808) 768-8304
<b>Coordinator</b>	Jon Nouchi	<b>Fax Number</b>	(808) 768-4730
<b>Position</b>	DTS Deputy Director	<b>Email Address</b>	jon.nouchi@honolulu.gov

#### Objectives:

The objective of the Waikiki Loading Zone Management Study is to assist in enacting and enabling the Waikiki Transportation Management Association (WTMA) special improvement district no. 4. This WTMA district was established by Bill 64 (2017), CD1, to provide for and finance supplemental services and improvements in and to Waikiki as authorized by Chapter 36, Revised Ordinances of Honolulu 1990 (ROH). One of the major reasons for creating the WTMA was to address the problems caused by the lack of commercial vehicle loading zone management in Waikiki. The Waikiki Loading Zone Management Study will further define those problems, identify solutions and support the implementation of study recommendations.

#### Project Description:

The Waikiki Loading Zone Management Study will conduct site specific transportation assessments using methodologies contained in recent reports performed for private sector sponsors to identify, analyze, evaluate and resolve severe commercial vehicle loading conflicts within Waikiki. Those examples include the "Royal Hawaiian Avenue Commercial Vehicle Operator Transportation Assessment" and the "Transportation Assessment of Commercial Vehicle Operations Along Ala Moana Boulevard in Waikiki".

#### Work Products/Outcomes:

- DTS, in cooperation with the WTMA, will draft a Memorandum of Understanding (MOU). DTS will engage effected parties to negotiate, process and execute the MOU between the City and the WTMA.
- DTS and WTMA will manage the MOU and assist in preparing and processing any ordinances needed to satisfy the MOU.
- DTS will coordinate with other City Departments as necessary on behalf of the WTMA.
- WTMA will collect operations data and conduct data analysis.
- WTMA will list problems and needed remedial actions.
- WTMA will identify needed ROH revisions and prepare draft legislation in a form suitable for introduction.
- WTMA will research and assess rules, exemptions, processes and procedures to provide effective curb management.
- DTS and WTMA will conduct a public outreach, stakeholder involvement & city department consultation program.
- DTS will develop a list of additional needed actions and a timeline for implementation.

**Project Justification:**

The City and County of Honolulu's Mayor Kirk Caldwell signed into law Bills 63 and 64 in 2017. By creating the WTMA special improvement district no. 4, the City recognized the unique problems confronted by the state's premier economic engine. The Waikiki Loading Zone Management Study is justified because this is more than just a Waikiki private sector problem. It is one of concern at all levels of government.

While the private and public sectors try to respond to rapidly and ever-changing industry needs, the Federal government is seeking to better guide transportation investment to support economic and freight needs. These needs include access, on-site circulation, on-street loading space regulation, off-street loading area building size and use needs, geometric requirements for trucks and tour buses. Providing adequate truck and bus parking and loading area is a Federal priority including safety and security provisions. Waikiki stakeholders have recognized that freight, commercial passenger vehicle and community needs are not mutually exclusive. The Waikiki Neighborhood Board has been supportive of the creation of the WTMA as a needed mechanism to address Waikiki transportation problems that cannot be resolved by physical investments alone.

**Previous or Ongoing Work Related to Proposed Planning Study or Project:**

- The 1999 joint City-State Waikiki Task Force issued a report called Recapturing the Magic of Waikiki establishing the following Pedestrian-First Policy "In Waikiki the pedestrian, visitor and resident alike will come first. Waikiki will be a pedestrian-oriented resort and a pedestrian-oriented residential area. Walking will be the primary mode of getting around within Waikiki and it will be a pleasurable way to enjoy Waikiki."
- The City and County of Honolulu, through DTS, supported the Waikiki Livable Community Project in 2003 which relied upon the completion of the Bus Rapid Transit (BRT) project, subsequently replaced with the Honolulu High Capacity Transit Corridor Project (HHCTCP). BRT directly served Waikiki, whereas the first operational segment of HHCTCP does not.
- In 2008 the WIA communicated to the City that too much traffic conflicts with pedestrians, too few solutions have been identified and more needs to be done considering the initial rail line will terminate at Ala Moana Center.
- In 2009 the City, through DTS, supported the Waikiki Regional Circulator Study (WRCS) and the Waikiki Traffic Study in partnership with the WIA and the Waikiki Transportation Stakeholders Oversight Committee (WTSOC);
- On June 19, 2013 the WTSOC accepted the WRCS final report including the recommendation to form a Waikiki Transportation Management Association (WTMA);
- In 2013 and 2014 commercial passenger operators supported the *Royal Hawaiian Avenue Commercial Passenger Vehicle Operator Transportation Assessment* and the *Transportation Assessment of Commercial Vehicle Operations Along Ala Moana Boulevard in Waikiki* which identified problems best resolved by the WTMA in partnership with the City; and,
- On January 21, 2014 the WIA Board of Directors voted to approve the formation of the WTMA and voted on September 17, 2015 to approve the WTMA governing body and engage into discussions with the City.

**FY 2018 DTS Staff Labor to be Reimbursed**

Task #	Position/Agency	Staff Labor (Hours)	Staff Labor Budget
	DTS		\$0
<b>STAFF LABOR SUB-TOTAL EXPENDITURES</b>			<b>\$0</b>



**FY 2018 DTS Staff Labor Not to be Reimbursed**

Task #	Position/Agency	Estimated Completion Date	
1	Negotiate, process and execute an Memorandum of Understanding between the City and the WTMA	03/31/19	
2	Manage MOU and assist in preparing and processing any ordinances needed to satisfy the MOU	06/30/19	
3	Coordinate with other City Departments as necessary on behalf of the WTMA	06/30/20	
<b>STAFF LABOR SUB-TOTAL EXPENDITURES</b>			

**FY 2018 Work Element Tasks & Budget**

Task #	Staff Labor Hours to be Reimbursed	Estimated Completion Date	Task Budget
	None		
<b>STAFF LABOR SUB-TOTAL EXPENDITURES</b>			
Task #	Consultant Services		
1.	Prepare a draft Memorandum of Understanding		\$30,000
2.	Collect operations data and conduct data analysis		\$30,000
3.	List problems and needed remedial actions		\$30,000
4.	Identify needed ROH revisions and prepare draft legislation in a form suitable for introduction		\$40,000
5.	Research and assess rules, exemptions, processes and procedures to provide effective curb management		\$30,000
6.	Conduct a public outreach, stakeholder involvement & city department consultation program		\$30,000
7.	Develop a list of additional needed actions and a timeline for implementation		\$10,000
<b>CONTRACT SERVICE SUB-TOTAL EXPENDITURES</b>			<b>\$200,000</b>
<b>Other Costs (e.g., software, travel, equipment, etc.)</b>			<b>\$35,000</b>
<b>OTHER COSTS SUB-TOTAL EXPENDITURES</b>			<b>\$0</b>
<b>TOTAL WORK ELEMENT COST</b>			<b>\$235,000</b>

Prepared by: Jon Nouchi, Deputy Director

Date: 12/18/2017

Approved by: Jon Nouchi, Deputy Director

Date: 02/09/2018

CITY COUNCIL  
CITY AND COUNTY OF HONOLULU  
HONOLULU, HAWAII  
C E R T I F I C A T E

RESOLUTION 19-88

Introduced: 04/10/19 By: ANN KOBAYASHI – BY REQUEST Committee: BUDGET

Title: RESOLUTION RELATING TO THE TRANSFER OF FUNDS.

Voting Legend: \* = Aye w/Reservations

04/24/19	BUDGET	CR-135 – RESOLUTION REPORTED OUT OF COMMITTEE FOR ADOPTION. 6 AYES: FORMBY, FUKUNAGA, MANAHAN, MENOR, PINE, TSUNEYOSHI. NOTE: COUNCILMEMBER WATERS TOOK OFFICE ON MONDAY, MAY 6, 2019.
05/08/19	COUNCIL	CR-135 AND RESOLUTION 19-88 WERE ADOPTED. 8 AYES: ANDERSON, ELEFANTE, FUKUNAGA, MANAHAN, MENOR, PINE, TSUNEYOSHI, WATERS. 1 ABSENT: KOBAYASHI.

I hereby certify that the above is a true record of action by the Council of the City and County of Honolulu on this RESOLUTION.

  
GLEN J. TAKAHASHI, CITY CLERK

  
IKAIKA ANDERSON, CHAIR AND PRESIDING OFFICER